



The Journal of Israeli Medical Students

Guidelines for Authors

Updated April 2021

Introduction

These submission guidelines are for manuscripts intended for the Journal of Israeli Medical Students ("JIMS") biannual issues and the JIMS website. The guidelines below describe the rules for submission, review, publication, or any other article in JIMS.

Editorial Process

Articles will be sent to at least two experts at the editor's discretion. Authors may recommend experts who they see suitable, in Israel or abroad, however the editor is not obligated to consult with the suggested experts.

Submission Overview

All types of submissions should be original, accurate and appropriately referenced. Medicine research involves a wide range of thoughts and expertise. Therefore, the scope of JIMS is large and any linked medical field will be viewed by our editors, as long as the submission has been written by an Israeli medical student. If any part of the article (e.g., a table) has been published previously, the author must obtain permission from the publisher (or journal) and acknowledge such in full.

Categories of Articles

Article Types	Description	Requirements
Original Articles	Original research studies that can improve decision making in clinical medicine, public health, health care policy, medical education, or biomedical research. An "original" research article is a detailed account of research activity written by the scientists who did the research- not by someone else who is reporting on the research; it is a primary resource.	<ul style="list-style-type: none"> • 3000 words • ≥ 5 tables and/or figures • Structured abstract* - up to 300 words. • Limited to 30 references for clinical research and up to 50 for basic science. • 4-5 Key words
Reviews	Assessments of the literature and data sources relating to medical topics.	<ul style="list-style-type: none"> • 5000 words • ≥ 6 tables and/or figures • Abstract- up to 300 words. • Limited to 70 references. • 4-5 Key words • Reviews MUST have 3–5 take home messages. They appear as inserts within the article, and one appears on the cover.
Letters to the Editor/ Commentary	<ul style="list-style-type: none"> • May address virtually any topic in medicine, public health, research, discovery, prevention, ethics, health policy, or health law and generally are not linked to a specific article. 	<ul style="list-style-type: none"> • 1000 words • Limited to 5 references.

	<ul style="list-style-type: none"> • Commentary letters discuss a recent article in this journal or replies by authors of original articles to letters from readers. 	
Case Report	A detailed report of the diagnosis, treatment, and follow-up of an individual patient. Case reports also contain some demographic information about the patient (for example, age, gender, ethnic origin).	<ul style="list-style-type: none"> • 2000 words • ≥ 3 tables and/or figures • Abstract- up to 150 words. • Limited to 25 references. • 5 Key Points
Clinical Case/ challenge	<p>Presents an actual patient case with a specific disease or condition with an accompanying clinical image. Authors should provide 4 single-phrase plausible treatment options describing possible courses of action with one of these being preferred for the question "What Would You Do Next?" Manuscripts should include a brief discussion of the relevant clinical issues and provide well-supported explanations discussing the 4 potential courses of action. A key clinical feature should be definable, which drives the next course of action.</p> <p>Submit under case report</p>	<ul style="list-style-type: none"> • Case presentation: 250 words • Discussion: 500-600 words. • Limited to 10 references • Up to 2 figures <p>Patient permission may be needed</p>
<p>Special Communication:</p> <p>From the patient's perspective/ Arts and medicine /Research spotlight.</p>	<ul style="list-style-type: none"> • These manuscripts describe a personal vignette (e.g., exploring the dynamics of the patient-physician relationship) taken from wide-ranging experiences in medicine; occasional pieces express views 	<ul style="list-style-type: none"> • Up to 1000 words • $2 \leq$ tables and/or figures • Limited to 5 references.

	<p>and opinions on the myriad issues that affect the profession.</p> <ul style="list-style-type: none">• The Arts and Medicine section features essays that demonstrate the relevance of the arts to the science and practice of medicine. The "arts" is broadly defined and includes fine art of any kind (literature, television, interactive media, theater and performance art, exhibits, music, photography, and more). Beyond an appreciation of the arts, essays should emphasize the relevance of the arts to the science and practice of medicine.• Spotlight articles are intended to provide a quick update on one or two recent research articles that signify a major advancement in the medical field.• Submit under letters to the editor	
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The word count stated above for each submission must be strictly followed.

Submission pages should be numbered.

Manuscript Preparation and Submission Requirements

Manuscript Submission

All manuscripts must be submitted online via the [online manuscript submission](#). At the time of submission, complete contact information (affiliation, postal/mail address, email address, and telephone numbers) for the corresponding author is required. First and last names, email addresses, and institutional affiliations of all coauthors are also required. After the manuscript is submitted, the corresponding author will receive an acknowledgment confirming receipt.

Manuscript Components

Include in the manuscript file a title page, abstract, text, references. Figures and legends should be added at the end of the manuscript according to the order of their appearance. Start each of these sections in a new page, numbered consecutively, beginning with the title page.

Manuscript File Formats

For submission and review, please submit the manuscript as a Word document. Do not submit your manuscript in PDF format.

Use Arial or Times New Roman, double-space text, 12-point font, and leave right margins unjustified (ragged).

Title Page

The title page should be the first page of your manuscript file. It should include a manuscript title; the full names, highest academic degrees, and affiliations of all authors (if an author's affiliation has changed since the work was done, the new affiliation also should be listed); name and complete contact information for corresponding author; and manuscript word count (not including title, abstract, acknowledgment, references, tables, and figure legends).

Abstracts

Include a structured abstract for original article only. Abstracts should be prepared according to the guidelines for preparing abstracts detailed below. Abstracts are not required for letters, and special features. No information should be reported in the abstract that does not appear in the text of the manuscript.

Abstracts for Original articles:

Original articles should include an abstract of no more than 300 words using the headings listed below. Each section should include the following: introduction (which will state the objectives of the study), methods, results, and conclusions\clinical importance.

Figures and Tables

As mentioned, figures and tables will be submitted as part of the manuscript file. If accepted, the authors would be asked to provide the figures in high resolution format such as TIFF.

Preparing a Submission

Title – should include the title of the manuscript, author's name, affiliation, institution and contact information for corresponding author.

Affiliations-

- a. Group together geographically
- b. If two departments of same institution, list departments together and institution later (Departments of ¹Allergy, ²Genetics and ³Internal Medicine)
- c. List if authors contributed equally (when noted)

References (Vancouver style) must be numbered in square parenthesis in text [1] consecutively as they are cited. References that are cited first in a table or figure should be numbered according to their sequence in the text. Please list all authors when there are six or fewer. When there are seven or more, list the first three, followed by “et al”. For example: Bogoch Y, Pitt B, Tyler L, et. al.

Numbered references to personal communications, unpublished data, or manuscripts either “submitted for publication” or “in preparation” are unacceptable. Articles in which references are not up to date will not be considered. If the citation is a Review, Editorial, Letter, or abstract, indicate such in square brackets after the title. For a book, or chapter in a book, list the authors of the chapter, chapter title, book editors, book title (first letter of each word capitalize), city and publisher, in that order. Page numbers: e.g., 123-25, 1125-235-only list the column that is new (ones, tens, hundreds). For example:

Andrew E, Rosenberg MD. Skeletal system and soft tissue tumors. In Cotran RS, Kumar V, Robbins SL, Schoen FJ, eds. Pathologic Basis of Disease, 5th edn. Philadelphia: WB Saunders Co., 1994: 1220-1.

Statistical Methods should be used as extensively as possible in the analysis of categorical data. Results should be presented with precision and scientific value. Measures of uncertainty should be used consistently, including in figures that present aggregated results. For tables comparing treatment or exposure groups in randomized trial (usually table 1 in the trail report), significant differences between or among groups should be indicated:

- * P < 0.05

- ** P < 0.01
- *** P < 0.001

The body of the table should not include a column of P values. In manuscripts that report on randomized clinical trials, authors may provide flow diagram in CONSORT format.

Units of measurements should be expressed in conventional units, with System International (SI) units given in parentheses throughout the text. Figures and tables units must be mentioned, in SI units or conventional units.

Abbreviations are strongly discouraged. In any case, the first time an abbreviation appears, put in brackets following the full meaning or phrase.

Drug Names preferable be presented as generic names. If trade names are used, please provide the company name and country in parentheses.

Criteria for Acceptance

The first criteria for acceptance of JIMS is the interest to the Israeli medical student community from all over the world. Our editors will view all submission by this principle firstly, looking for original, relevance and clear submissions. Each submission is appreciated academically and ethically by our professional staff.

Moreover, each submission is appreciated by:

- Follows the mandatory format requirements (above).
- All author identifiers (including name) have been anonymized/removed from the submitted manuscript.
- Spelling, grammar, and clarity is to an acceptable standard.
- Written approval from research supervisors is required for original research articles.
- Written consent from patients is required for case reports.